**BOARD OF MANAGEMENT**

**Joint Audit & Risk, and Finance & Property Committee**

**Tuesday 3 December 2024 in room K-TO-604 Kingsway Campus**

**(MS Teams option available)**

## 4.00pm (please note early start time)

**AGENDA**

**4:00 Audit & Risk Committee Members Independent Meeting with Auditors**

**4:30 Audit & Risk Committee Meeting**

1. **WELCOME**
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST & CONNECTION**
4. **MINUTE OF AUDIT & RISK COMMITTEE** – 17 September 2024 Paper A for approval
5. **MATTERS ARISING** Paper B for information
6. **AUDIT & RISK COMMITTEE ANNUAL REPORT TO THE BOARD**  Paper C for approval HH
7. **INTERNAL AUDIT**
   1. Student Activity Paper D for approval HL
   2. Student Support Funds Paper E for approval HL
   3. Sports Centre Business Process Review Paper F for approval HL
   4. Follow-up Summary Paper G for information ST
   5. Procurement and Creditors Audit Update Paper H for information NA
8. **DATA REPORTING** Verbal update ST
9. **INTERNAL AUDIT PROCUREMENT** Verbal update NA
10. **STRATEGIC RISK REGISTER** Paper I for approval ST
    1. Cover Paper
    2. Strategic Risk Register
11. **DATE OF NEXT MEETING**

Tuesday 4 March 2025, K-TO-624 Kingsway Campus

**Close of Audit & Risk Committee Business**

**5:15 Joint Audit & Risk / Finance & Property Committee Meeting**

1. **ANNUAL ACCOUNTS**
   1. Internal Audit Annual Report Paper J for approval HL
   2. Forvis Mazars Annual Audit Report Paper K for approval MS
   3. Financial Statements for the Year ended 31 July 2024 Paper L for approval NA
   4. Draft Letter of Representation Verbal update NA

**Close of Joint Audit & Risk/Finance & Property Committee Business**

**FINANCE & PROPERTY COMMITTEE MEETING**

1. **WELCOME**
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST & CONNECTION**
4. **MINUTES OF PREVIOUS MEETING** – 10 September 2024 Paper M for approval
5. **MATTERS ARISING** Paper N for noting
6. **FINANCE**
   1. Financial Sustainability Verbal update SH
   2. 2024/25 Budget Update and Forecast Outturn Report Paper O for information NA
   3. Draft Tuition Fees 2025/26 Paper P for approval NA
7. **INFRASTRUCTURE**
   1. Estates Update Paper Q for information BG
8. **GARDYNE THEATRE LIMITED UPDATE** Paper R for discussion SH
9. **PROCUREMENT** NA
   1. Annual Procurement Report Paper S for approval
   2. Procurement Update Paper T for approval/noting
   3. Procurement Strategy Paper U for approval
   4. Procurement Authority Thresholds Paper V for approval

1. **STRATEGIC RISK REGISTER**
   1. Strategic Risk Register Paper W for discussion ST
2. **CORPORATE SERVICES REPORT**  Paper X for information NA
3. **DATE OF NEXT MEETING -** Tuesday 25 February 2025, K-TO-624, Kingsway Campus