**BOARD OF MANAGEMENT**

**Joint Audit & Risk, and Finance & Property Committee**

**Tuesday 5 December 2023 in room A605 Kingsway Campus**

**(MS Teams option available)**

## 4.00pm (please note early start time)

**AGENDA**

**4:00 Audit & Risk Committee Members Independent Meeting with Auditors**

**4:30 Audit & Risk Committee Meeting**

1. **WELCOME**
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST & CONNECTION**
4. **MINUTE OF AUDIT & RISK COMMITTEE** – 19 September 2023 Paper A for approval
5. **MATTERS ARISING** Paper B for information
6. **AUDIT & RISK COMMITTEE ANNUAL REPORT TO THE BOARD**  Paper C for approval HH
7. **INTERNAL AUDIT**
   1. Student Activity Paper D for approval HL
   2. Student Support Funds Paper E for approval HL
   3. Infrastructure Strategy/Capital Projects Paper F for approval HL
   4. Follow-up Summary Paper G for information ST
8. **DATA REPORTING** Verbal update ST
9. **STRATEGIC RISK REGISTER** Paper H for approval ST
   1. Cover Paper
   2. Strategic Risk Register
10. **DATE OF NEXT MEETING**

Tuesday 5 March 2024, A625 Kingsway Campus

**Close of Audit & Risk Committee Business**

**5:15 Joint Audit & Risk / Finance & Property Committee Meeting**

1. **ANNUAL ACCOUNTS**
   1. Internal Audit Annual Report Paper I for approval HL
   2. Mazars Covering Letter Paper J for approval MS
   3. Mazars Annual Audit Report Paper K for approval MS
   4. Financial Statements for the Year ended 31 July 2023 Paper L for approval BF

**Close of Joint Audit & Risk/Finance & Property Committee Business**

**FINANCE & PROPERTY COMMITTEE MEETING**

1. **WELCOME**
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST & CONNECTION**
4. **MINUTES OF PREVIOUS MEETING** – 5 September 2023 Paper M for approval
5. **MATTERS ARISING** Paper N for noting
6. **FINANCE** BF
   1. 2023/24 Management Accounts & Forecast Outturn Paper O for information
   2. Draft Tuition Fees 2024/25 Paper P for approval
7. **INFRASTRUCTURE**
   1. Estates Update Paper Q for information BG
8. **GARDYNE THEATRE LIMITED UPDATE** Paper R for information SH
9. **PROCUREMENT** BF
   1. Annual Procurement Report Paper S for approval
   2. Procurement Update Paper T for information
   3. Procurement Strategy Paper U for approval

1. **STRATEGIC RISK REGISTER (F&PC EXTRACT ONLY)** ST
   1. Strategic Risk Register – Cover Paper V for discussion
   2. Strategic Risk Register Paper W for discussion
2. **CORPORATE SERVICES REPORT**  Paper X for information ST
3. **DATE OF NEXT MEETING -** Tuesday 27 February 2024, A625, Kingsway Campus