

# BOARD OF MANAGEMENT

## Joint Audit & Risk, and Finance & Property Committee



Tuesday 6 December 2022 in Microsoft Teams

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**4.00pm (please note early start time)**

### AGENDA

- 4:00 Audit & Risk Committee Members Independent Meeting with Auditors**
- 4:30 Audit & Risk Committee Meeting**
- 1. WELCOME**
  - 2. APOLOGIES**
  - 3. DECLARATIONS OF INTEREST & CONNECTION**
  - 4. MINUTE OF AUDIT & RISK COMMITTEE – 20 September 2022** Paper A for approval
  - 5. MATTERS ARISING** Paper B for information JC
  - 6. AUDIT & RISK COMMITTEE ANNUAL REPORT TO THE BOARD** Paper C for approval MW
  - 7. INTERNAL AUDIT**
    - 7.1. Student Activity Paper D for approval HL
    - 7.2. Student Support Funds Paper E for approval HL
    - 7.3. Catering Outlets Cash & Bank Paper F for approval HL
    - 7.4. 2022/23 Progress Report Paper G for information HL
    - 7.5. Follow-up Summary Paper H for information JC
  - 8. DATA BREACH REPORTING** Verbal update JC
  - 9. HEFESTIS – Annual Information & Cyber Security Risk & Maturity Report 2022**  
Paper I for information AR
  - 10. STRATEGIC RISK REGISTER** Paper J for approval ST
    - 10.1. Cover Paper
    - 10.2. Strategic Risk Register
  - 11. DATE OF NEXT MEETING**  
Tuesday 7 March 2023 via Teams

**Close of Audit & Risk Committee Business**

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## 5:15 Joint Audit & Risk / Finance & Property Committee Meeting

### 12. ANNUAL ACCOUNTS

12.1.	Internal Audit Annual Report	Paper K for approval	HL
12.2.	Audit Scotland Covering Letter	Paper L for approval	AS
12.3.	Audit Scotland Annual Report	Paper M for approval	AS
12.4.	Financial Statements for the Year ended 31 July 2022	Paper N for approval	BF

### Close of Joint Audit & Risk/Finance & Property Committee Business

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## FINANCE & PROPERTY COMMITTEE MEETING

### 13. WELCOME

### 14. APOLOGIES

### 15. DECLARATIONS OF INTEREST & CONNECTION

16. **MINUTES OF PREVIOUS MEETING** – 26 September 2022 Paper O for approval

17. **MATTERS ARISING** Paper P for noting

### 18. FINANCE BF/JC

18.1.	2022/23 Management Accounts & Forecast Outturn	Paper Q for information	
18.2.	Draft Tuition Fees 2023/24	Paper R for approval	

### 19. INFRASTRUCTURE BG/JC

19.1.	Estates Update	Paper S for information	
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### 20. PROCUREMENT BF/JC

20.1.	Annual Procurement Report	Paper T for approval	
20.2.	Procurement Update	Paper U for information	
20.3.	Procurement Strategy	Paper V for approval	

### 21. STRATEGIC RISK REGISTER (F&PC EXTRACT ONLY) JC/ST

21.1.	Strategic Risk Register – Cover	Paper W for discussion	
21.2.	Strategic Risk Register	Paper X for discussion	

22. **MICHELIN SCOTLAND INNOVATION PARC** Paper Y for approval JG

23. **VP CORPORATE SERVICES REPORT** Paper Z for information JC

24. **DATE OF NEXT MEETING** - Tuesday 28 February 2023 via Teams