

# ONLINE PDA Introduction to Tutoring ESOL 2025-26



This Professional Development Award is designed for people who are tutoring, or who intend to tutor ESOL (English for Speakers of Other Languages) learners as volunteers or assistants. It may also be of use to teachers of other subjects who have ESOL learners in their classes.



The course is designed to provide those who are new to ESOL with the basic necessary skills and knowledge to deliver ESOL in a supported context. As well as introducing key terminology, it will provide participants with opportunities to explore the nature of language learning from a learner's perspective.

The course consists of two SQA units at SCQF level 6.

## Unit 1 - Language and Learning in ESOL – you will learn how to:

- Explain factors affecting ESOL Learning
- Identify lexical, grammatical and phonological features of the English Language
- Describe language skills
- Explain factors affecting language selection in ESOL tutoring

Assessment is by a written assignment, an oral presentation, closed book tests.

## Unit 2 - Developing ESOL Tutoring Skills – you will learn how to:

- Describe strategies for managing an effective learning environment
- Plan ESOL tutoring sessions
- Select appropriate learning resources and design appropriate tasks
- Review the planning and delivery of ESOL tutoring sessions

Assessment is based on a portfolio of observation records, plans and a selection of resources and tasks for tutoring sessions and a review of your ESOL tutoring experience.

The PDA is intended as a first-stage qualification. Those intending to pursue a career in ESOL / TEFL might want to consider applying for the Cambridge CELTA course at a later stage.

Learners who live in/near Dundee will be given the opportunity to observe experienced teachers and to gain valuable skills by working as volunteers in our ESOL classes.

Course dates: **22 October 2025 until 25 March 2026**, Wednesdays 1-5pm. These classes are online and include a combination of live lessons, study groups, tasks and one-to-one tutorials. There will be an online induction session prior to the start of the course. In addition, participants should expect to do homework tasks and lesson preparation. In block 2, you will also need to spend additional time on observation of lessons and tutoring practice. Dates and times for this will be organised once the course has started.

## REQUIREMENTS

The selection process consists of an application form including a written statement and a group interview on Microsoft Teams. Candidates should demonstrate that they

- have a National 5 (C grade or above) in English or equivalent qualification. Non-native English speakers require a level of English at Advanced level/C1 or above.
- have an awareness of language that will enable them to complete tasks
- have an awareness and understanding of different cultural values
- enjoy participating in group work and learning from experience
- have basic ICT skills and are able to access the internet for live lessons
- are able to plan and manage time effectively
- are working or intend to work as a tutor of ESOL.
- You will need a group of students for your tutoring practice in block 2. If you live in/near Dundee we can arrange a group for you. If you are unable to come to Dundee we may be able to arrange an online group for you.

**COST – £300 (subject to change)** You may be eligible to get an Individual Training Account (ITA) account to pay for the course. More information can be found on: <https://www.myworldofwork.co.uk/>

**APPLY ONLINE** <https://dundeeandangus.ac.uk/subject-areas/english-language-tefl-british-sign-language/>

For more information please contact Lia Moss:

email: [l.moss@dundeeandangus.ac.uk](mailto:l.moss@dundeeandangus.ac.uk)