

BOARD OF MANAGEMENT

Joint Audit & Risk, and Finance & Property Committee



Tuesday 7 December 2021 in Microsoft Teams

4.00pm (please note early start time)

AGENDA

- | | | | |
|---------------|---|-------------------------|----|
| 4.00PM | AUDIT AND RISK COMMITTEE MEMBERS INDEPENDENT MEETING WITH AUDITORS | | |
| 4.30PM | AUDIT AND RISK COMMITTEE MEETING | | |
| 1 | WELCOME | | |
| 2 | APOLOGIES | | |
| 3 | DECLARATIONS OF INTEREST | | |
| 4 | MINUTES OF AUDIT & RISK COMMITTEE – 21 September 2021 | Paper A for approval | |
| 5 | MATTERS ARISING | Paper B for Information | JC |
| 6 | AUDIT & RISK COMMITTEE ANNUAL REPORT TO BOARD | Paper C for approval | GR |
| 7 | INTERNAL AUDIT | | |
| | 7.1. Student Activity | Paper D for approval | HL |
| | 7.2. Student Support Funds | Paper E for approval | HL |
| | 7.3. Follow-up Summary | Paper F for information | JC |
| | 7.4. Audit Needs Analysis & Strategic Audit Plan | Paper G for approval | HL |
| | 7.5. 2021/22 Internal Audit Annual Plan | Paper H for approval | HL |
| 8 | DATA BREACH REPORTING | Verbal update | JC |
| 9 | HEFESTIS – Annual Information & Cyber Security Risk & Maturity Report 2021 | Paper I for information | AR |
| 10 | STRATEGIC RISK REGISTER UPDATE | Paper J for approval | ST |
| | 10.1. Strategic Risk Register | | |
| | 10.2. COVID-19 Risk Register | | |
| 11 | DATE OF NEXT MEETING – Tuesday 8 March 2022 | | |

Close of Audit & Risk Committee Business

5.15PM JOINT AUDIT & RISK/FINANCE & PROPERTY COMMITTEE MEETING

12 ANNUAL ACCOUNTS

12.1	Internal Audit Annual Report	Paper K for approval	
12.2	Audit Scotland Covering Letter	Paper L for approval	
12.3	Audit Scotland Annual Report	Paper M for approval	
12.4	Financial Statements for the Year ended 31 July 2021 - Embargoed	Paper N for approval	

Close of Joint Audit & Risk/Finance & Property Committee Business

FINANCE AND PROPERTY COMMITTEE MEETING

13 WELCOME

14 APOLOGIES

15 DECLARATIONS OF INTEREST

16 MINUTES OF FINANCE & PROPERTY COMMITTEE – 20 SEPTEMBER

Paper O for approval

17 MATTERS ARISING

Paper P for information JC

18 BUDGET MONITORING & FORECAST OUTTURN

Paper Q for information BF/JC

19 ESTATES & INFRASTRUCTURE

19.1	Estates Update	Paper R for information	BG
19.2	ICT Cloud First Update	Paper S for information	AR

20 2022/2023 FEES POLICY

Paper T for approval JC

21 PROCUREMENT

21.1	Annual Report	Verbal Update	JC
21.2	Procurement Update	Paper U for approval	JC

22 STRATEGIC RISK REGISTER UPDATE

Paper V for approval ST

22.1	Cover Paper		
22.2	Strategic Risk Register		
22.3	COVID-19 Risk Register		

23 VP CORPORATE SERVICES REPORT

Paper W for information JC

24 TAY CITIES ENGINEERING PARTNERSHIP: UPDATE

Paper for approval JC

25 DATE OF NEXT MEETING - Tuesday 1 March 2022, 5:00pm via Teams