

# BOARD OF MANAGEMENT

## Audit & Risk Committee



Tuesday 12 May 2020 at 5.00pm  
Microsoft Teams Meeting

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### AGENDA

1. **WELCOME**
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST**
4. **MINUTE OF PREVIOUS MEETING** – 26 November 2019      Paper A for approval
5. **MATTERS ARISING**      Paper B for approval
6. **STRATEGIC RISK REGISTER & COVID 19 RISK REGISTER**      Paper C for approval      ST
7. **INTERNAL AUDIT**
  - 7.1 Staff Recruitment and Retention      Paper D for approval      HL
  - 7.2 HR / Payroll      Paper E for approval      HL
  - 7.3 Procurement and Creditors / Purchasing      Paper F for approval      HL
  - 7.4 IT Network Arrangement / IT Strategy      Paper G for approval      HL
  - 7.5 Progress Report      Paper H for approval      HL
  - 7.6 Audit Plan 2020/21      Verbal update      JC
  - 7.7 Follow-up Summary      Paper I for information      JC
8. **EXTERNAL AUDIT PLAN**      Paper J for approval      AS
9. **POLICY UPDATES**
  - 9.1 Business Continuity      Paper K for approval      JC
  - 9.2 Gifts and Hospitality      Paper L for approval      JC
  - 9.3 Fraud, Bribery & Corruption      Verbal update      JC
10. **DATA BREACH REPORTING**      Verbal update      JC
11. **INTERNAL AUDIT CONTRACT AWARD**      Verbal update      JC
12. **DATE OF NEXT MEETING** - Tuesday 22 September 2020, 5.00pm Kingsway Campus.