



BOARD OF MANAGEMENT

JOINT AUDIT AND RISK - FINANCE AND PROPERTY COMMITTEES

Tuesday 27 November 2018 at **4.00pm (please note change of time)**
Board Room, Y150, Gardyne Campus

AGENDA

4.00PM AUDIT AND RISK COMMITTEE MEMBERS INDEPENDENT MEETING WITH AUDITORS

4.30PM AUDIT AND RISK COMMITTEE MEETING

1. WELCOME

2. APOLOGIES

3. DECLARATIONS OF INTEREST

4. MINUTES OF AUDIT AND RISK COMMITTEES – 18 SEPTEMBER & 23 OCTOBER 2018 Paper A for approval

4.1 Matters arising
- Asset & Fleet Management CB
- Contracts Register

5. STRATEGIC RISK REGISTER Paper B for approval ST

6. DRAFT AUDIT COMMITTEE REPORT TO BOARD Paper C for approval GR

7. INTERNAL AUDIT

7.1 Student Activity Paper D for approval HL
7.2 Student Funding Paper E for approval HL
7.3 Follow-up Summary Paper F for information CB

8. DATE OF NEXT MEETING - Tuesday 5 March 2019, 5:00pm, A214, Kingsway Campus

Close of Audit Committee Business

5.15pm JOINT AUDIT & RISK/FINANCE & PROPERTY COMMITTEE ITEMS

9. 9.1 Financial statements for the year ended 31 July 2018 and Annual Report from Audit Scotland Paper G for approval AS

9.2 Annual Report on Internal Audit Paper H for approval HL

Close of Joint Audit & Risk/ Finance & Property Committee Business

FINANCE & PROPERTY COMMITTEE MEETING

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| 10. | MINUTE OF FINANCE & PROPERTY COMMITTEE – 11 SEPTEMBER 2018 | Paper I for approval | |
| | 10.1 Matters arising
ICT Resource Plan | Verbal update | CB |
| 11. | ESTATES UPDATE | Paper J for approval | BG |
| 12. | OUTREACH ESTATE | | |
| | 12.1 Sale of Fairlie House, Kirriemuir | Paper K for approval | CB |
| | 12.2 Forfar Centre Lease | Paper L for approval | CB |
| 13. | BUDGET MONITORING | | |
| | 13.1 Management accounts | Paper M for approval | BF/CB |
| | 13.2 Good to Great monitoring schedule | Paper N for information | CB |
| 14. | FINANCIAL STRATEGY UPDATE | Paper O for approval | CB |
| 15. | FINANCIAL AUTHORISATION PROCESS | Paper P for approval | CB |
| 16. | 2019/20 FEES POLICY | Paper Q for approval | CB |
| 17. | PROCUREMENT ANNUAL REPORT | Paper R for discussion | CB |
| 18. | VP CORPORATE SERVICES REPORT | Paper S for noting | CB |
| 19. | DATE OF NEXT MEETING | | |

Tuesday 22 January 2019, 5:00PM, Y150, Gardyne Campus