

A photograph showing three people of diverse backgrounds sitting around a table in a library or study area. A woman wearing a beige hijab and a patterned top is writing on a document. A man in a blue polo shirt is looking at the document. A woman in a white hoodie is also looking at the document. There are books on shelves in the background, a pencil holder on the table, and various papers and pens scattered around.

DeA business
train • grow • collaborate

**Empower your employees with
English Language courses**

Those whose first language is not English make up **18%** of the UK's employed population particularly in industries such as health and social work, retail, construction, manufacturing, and hospitality.*

For companies that have a large workforce from other countries, language barriers can become a struggle for both the company's productivity and the wellbeing of its staff.

Are you a business with a high number of non-English speaking workers that are having some difficulty with the language barrier?

Providing English to Speakers of Other Languages (ESOL) can improve communication, engagement and productivity in the workplace as staff feel invested in, more comfortable and less like another number. It also improves their quality of life outside of work, setting them up for success to live and work in the UK.

Dundee and Angus College is a member of English UK and is accredited by the British Council. We can provide a range of different ESOL courses depending on what you need for your business and employees, whether it's providing English learning on your behalf or implementing your own bespoke English Language course within your work environment.

* according to a study by The Migration Observatory at Oxford University of Quarter 3 2021.



Our Courses

English Language (ESOL)

Location: Gardyne Campus

Duration: 16 weeks

Levels: Elementary - Advanced

This 16 week course will help you improve English language skills for international communication or in order to prepare for living, working and studying in the UK. It is ideal for you if you are planning to visit Scotland on a 6 month Standard Visitor Visa. The course develops reading, writing, listening and speaking skills, grammar, pronunciation and vocabulary. There is a strong focus on interactive communication and the course also includes project work with a special focus on Scotland, guided self-study, one-to-one support from a dedicated group tutor and cultural visits and events. There may be some online learning depending on your level.

English Language (ESOL) Commercial

Location: Online, on campus or on site at your business

Duration: 16 weeks - work-based/ flexible learning

Ranging from beginner to advanced, this is an adaptable course that can be tailored to the needs of your business. It can be delivered on site with bespoke ESOL packages for your learners featuring language training that is specific to the work of your company. This course will help your employees boost their communication skills and confidence to speak English.

English Language (ESOL) Evening Class

Location: Gardyne Campus

Duration: 34 weeks

Tuesday evenings 5.45pm - 8.30pm

Option 1: General English Courses at three levels - Elementary, Pre-Intermediate, Intermediate

This course is designed to help learners develop communication skills and gain confidence in English in order to live and work in the UK, using English for international communication. Classes are face to face and cover:

- Focus on all aspects of language – vocabulary, grammar, pronunciation
- Practise all four skills – reading, writing, listening, speaking
- Task-based learning in pairs and groups
- Regular homework and assessments

Option 2: Cambridge Exams preparation courses – three groups - Upper-intermediate (First), Advanced and IELTS (International English Language Testing System)

Gain international qualifications recognised by companies and universities in order to work and study in the UK or abroad. Lessons may be online or on campus. Exams are optional and the fees are paid by the students. The prices are set annually by Cambridge and are subject to change. Topics cover:

- Task-based methodology
- Extensive and in-depth language development
- Development of comprehension and productive skills for work/study purposes
- Regular assignments
- Practice using exam techniques

English Language (ESOL) Full Time

Location: Arbroath or Gardyne Campus

Duration: 34 weeks

This course is designed to help you improve your English language skills to prepare you for living, working and studying in the UK and to be able to use English for international communication. At lower levels, students will be introduced to basic grammar and vocabulary and there will be an emphasis on equipping students with the practical language and skills that they need to participate in everyday situations outside the classroom.

At higher levels, students' knowledge and use of language will be extended and refined and there will be a focus on exam skills and academic English. Higher level groups will also prepare for Cambridge exams.



Teach your team

**Want to teach your team yourself?
Here are the English teaching
courses we have available:**

Introduction to Teaching English as a Foreign Language (TEFL)

Location: Online and in-person at Gardyne Campus on Tuesday evenings

Duration: 6 weeks

Also known as Teaching English to Speakers of other Languages (TESOL). This interactive online course teaches the basics of Teaching English as a Foreign Language. A taster course, it focuses on language analysis, teaching methodology and lesson planning. Learners will acquire a toolkit of ideas and gain confidence in their ability to either start teaching or to apply for a further teaching qualification. Learners living in/near Dundee will be given the opportunity to observe experienced teachers and to gain valuable skills by working as volunteers in our ESOL classes (Tuesday evenings).

Grammar for English Language Teachers

Location: Online and in-person at Gardyne Campus on Wednesday evenings

Duration: 6 weeks

This course is ideal for you if you are thinking of teaching English but are worried about your grammatical knowledge. It's also perfect if you are a newly qualified English language teacher or if you have been teaching for a while but want a grammar refresher. It will show you how to identify and understand the grammar of English so that you can go on to teach it to your learners. You will learn how to recognise parts of speech and the terms used to describe them. You will also learn how verb tenses work and when we use them. The course will also cover other grammatical areas including those that are most difficult for learners of English. This is an interactive course with plenty of learner involvement.

You may want to consider this course to brush up on your own grammatical knowledge before starting a TEFL, TESOL or CELTA course.





PDA Introduction to Tutoring ESOL (ITESOL)

Location: Online

Duration: 20 weeks

This online course consists of two SQA units: Language & Learning in ESOL and Developing ESOL Tutoring Skills. It is designed to provide those who are new to ESOL with the basic necessary skills and knowledge to deliver ESOL in a supported context. As well as introducing key terminology, it will provide learners with opportunities to explore the nature of language from a learner's perspective. This is a practical course and in Semester 2 learners will plan and deliver short tutoring sessions. Online classes run Wednesdays 1-5pm and include a combination of live lessons, study groups, tasks and one-to-one tutorials. Additional tasks include research, reflection & lesson prep. Learners who live in/near Dundee will be given the opportunity to observe experienced teachers and to gain valuable skills by working as volunteers in our ESOL classes.

Cambridge Certificate in Teaching English to Speakers of Other Languages (CELTA)

Location: Gardyne Campus

Duration: 16 weeks

The CELTA qualification is the internationally recognised standard for a career in English Language Teaching. It's a practical, classroom-based teacher training course giving a good foundation in basic teaching techniques including classroom management, lesson planning, error correction, language analysis & using resources. Interactive input sessions focus on teaching methodology and language awareness. This input is put to practical use in the preparation of lesson plans and 6 hours of assessed teaching practice. In addition there are at least 120 additional learning hours of independent background reading, assignment writing and lesson preparation. You will be offered the opportunity to gain valuable skills by working as volunteers in our ESOL classes.

Teaching ESOL Literacies to Adults

Location: Online

Duration: 20 weeks

In this online course, you will learn how to analyse and evaluate adult ESOL literacies within a Scottish context, identify and assess ESOL literacies learners and their learning needs, apply skills and strategies to support ESOL literacies learning, and plan and deliver ESOL literacies learning. As well as interactive online classes, this course includes additional learning hours of independent background reading, lesson planning and portfolio preparation.

Create your own bespoke workplace English Language course

D&A College can help you create your own courses to teach English to your staff as another language. All courses and modules can be tailored to your business needs. The course duration can be modified, either taking a lighter touch over a longer period, or a more intensive short programme.

Case study: 2 Sisters Food Group

“It has helped improve communication for attendees which has made an impact on them, those they interact with at work and hopefully in their community as well.”

With more than 14,000 staff members from 36 different countries, 2 Sisters Food Group is one of the leading food manufacturers in the UK. Having such a diverse workforce can lead to language barriers for those who speak and understand a limited level of English. The learning and development team at the 2 Sisters poultry factory in Coupar Angus wanted to assist and develop employees by providing language support to those who wanted or needed it.

2 Sisters had received FWDF funding (Flexible Workforce Development Fund) from the Scottish Government that is used to develop bespoke training programmes, enabling employers to prioritise skills and address any skill gaps in their workforce. The funding allows businesses to create these upskilling courses with local colleges which is why 2 Sisters decided that D&A College would be the most suitable option for them to create an English Language course.

D&A College was fairly local to the business, had contacts within the company and already provided ESOL classes within its curriculum. This meant it would be easier for 2 Sisters to develop a programme using its established connections and the expertise of the college's lecturers and tutors. In partnership with D&A College's ESOL team, 2 Sisters developed an English Language training programme called, 'Work Words,' designed to improve vital on-the-job language skills. The programme consisted of 10 one-hour facilitated sessions concentrating on key aspects of factory life, ranging from compliance, dignity and respect, food quality and safety, hygiene and health safety, and wellbeing. The business also benefited from ESOL classes provided by the college.

Employees progressed through their initial course and some moved through to the next level within ESOL at D&A College. Through running the course, 2 Sisters were able to see what the uptake would be and assess any issues that might crop up to fix. The team learnt to tweak the timings of sessions based on feedback from employees who attended, creating a positive impact for them as they were able to influence changes into the course. This has allowed the company to develop a future version of the classes with the help of D&A College.





“The courses made an impression with those who attended. A number have said they hope they could continue with their classes.”

The expectations of 2 Sisters was to have professionally run sessions, against a defined teaching criteria and to have good communication throughout the entire process from the college. “All these expectations were met and it certainly was a positive experience,” states Alan Clark, Learning & Development Manager at 2 Sisters Food Group in Coupar Angus. “The courses made an impression with those who attended. A number have said they hope they could continue with their classes. It has helped improve communication for attendees which has made an impact on them, those they interact with at work and hopefully in their community as well.”

The learning and development team have improved their next offering of Work Words using feedback from this first iteration of the course and will be offering a new batch of ESOL classes since a significant number of their team will benefit from them. 2 Sisters hope the uptake will be even greater this year and in turn further improve communication skills within the workplace.



Meet the team



Amanda Avison
ESOL Lecturer

Amanda has worked at Dundee and Angus College for 13 years as a lecturer and more recently as a teacher trainer. She teaches general English to all levels of learners from beginner to advanced, as well as exam classes, literacy classes and Business English. Over the last few years, Amanda has been involved in teacher training on the CELTA course. She also has a special interest in teaching pronunciation to students and contributes to CPD and pronunciation training for teachers. Amanda really enjoys working with the wide range of students in our multilingual classes and learning about their cultures and life experiences.



Cathie Johnston
ESOL Lecturer

Cathie has been teaching ESOL for almost five years. Having originally trained as an Occupational Therapist, Cathie was a lecturer in Health and Social care for 15 years, and has always enjoyed working with, and supporting, groups of people. She loves working with learners from all over the world within a team of skilled and positive teachers. Her favourite part of being an ESOL lecturer is helping learners to build their confidence in understanding and using English, and encouraging them to reach their full potential.



Susan Hain
ESOL Lecturer

Sue has been involved in English Language teaching for 17 years after careers in Education Administration, Drama Teaching and Student Counselling. She has a Cambridge CELTA and DELTA plus Cambridge Teacher Training Accreditation and a Professional Development Diploma in ESOL Literacies. She has delivered teaching in different contexts including ESOL, EAP and Community-based ESOL. Since 2015, Sue has been a trainer, delivering training on Cambridge CELTA courses (face-to-face and online) and SQA (Level 9) Teaching ESOL Literacies to Adults. She is also a Committee Member on NATECLA Scotland with a specific remit for Teacher Training. Sue loves the enthusiasm of ESOL learners, their energy, motivation and thirst for learning and feels lucky to be part of a forward-looking team delivering to learners and practitioners. Her special interests are ESOL Literacies, social practice based learning, and using drama in her classroom teaching.



Berenice Hunter
ESOL Lecturer

Berenice's journey in teaching began after graduating when she went abroad to teach English in Spain, Germany and the Czech Republic, where she became a teacher trainer. Since returning to Scotland and joining the English Language Teaching and Training (ELTT) team at D&A College, she has also been involved in curriculum design and development, mentoring, teacher development and international projects. Berenice loves being a part of the ELTT team and enjoys working with people from all over the world, especially as the team helps learners achieve their ambitions, whether they're learning to write in English for the first time or applying for university.

Funding

Flexible Workforce Development Fund

Funding is available through the Flexible Workforce Development Fund.

ITA Funding

You may be eligible to apply for Individual Training Account (ITA) funding, please visit for more information and to apply:

EU applicants

If you have settled status under the UK EU Settlement scheme, you may be eligible for a bursary. EU students who do not have settled status will be classified as international students

and will need to apply for a student visa. Your course tuition fee will be in line with international fees. Please contact

international@dundeeandangus.ac.uk for details.

Tuition fees may be paid for full-time students in Scotland subject to meeting residency requirements, applications should be made to the appropriate funding body. International Students please contact

international@dundeeandangus.ac.uk.

Fee Waiver

If you are a current full-time student of D&A or if you or your partner receive benefits, are eligible to claim benefits or are on a low income you may qualify for a fee waiver. Please bring evidence of benefits with you to registry services. This also applies to au pairs who will need to bring in a letter from their employer.

For more information contact Andrea Dew on 01382 834902 or email

a.dew@dundeeandangus.ac.uk

D&A College Facilities

Across the three D&A Campuses we have a number of modern, state of the art facilities that can be hired for private use.

- A training restaurant and kitchen
- A fully-equipped gym
- 25m swimming pool
- Gym halls of varying sizes
- Outdoor pitch
- Dance studio
- Theatre
- Classroom space


Gym Memberships

Corporate and personal memberships are available at Gardyne Sports Centre

With free car parking just outside the building, the venues are such a convenient location to bring your team together for training or team building, why not entertain clients or prospects at a showcase event.

Availability is usually freely available within college holiday periods, but there is often availability in term time too.





Break down the language barrier in your workplace

Speak to the D&A Business Partnership Team
to see how you can improve and grow your
business with employee training.

Tel: 01241 432724

Email: business@dundeeandangus.ac.uk